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SYLLABUS

UNIT I

Travel Agent: Formation – Role and Responsibilities – Travel Agents Body in India – TAAI – Travel Agent and the Airline – Commercial Aviation – Air Taxi Operations – Private Operation – Airport Handling Functions of

IATA-ICAO – Aims and Objectives. IATA Geography and Global Indicators

UNIT II

Tour Operators: Role and Responsibilities – Planning Tours and Preparation of Tour Brochures – Operating

Conditions for Tour packages and Legal position in case of non compliance and other reasons – Pricing of Tour packages

UNIT III

Airline Operational Management: Domestic – International Departure Formalities – Security Check – In

Hand Baggage Screening – Personal Frisking – Boarding the Plane, Ground Announcements – Handling of

Delayed Flight

UNIT IV

Tourism Management: Domestic and International Tourism – Discover India – Government Regulations on

Tourism Management – Exploring new Destinations – Foreign Currency Earner – Disruptive Flights – Ramp

Handling & Ramp Safety – Procedure

UNIT V

Aviation Industries Terminologies: OAG – Pooling of baggage and Allowances – Weight and piece concept –

Legal liability for Passengers and Baggage – Checked and Unchecked International travel documentation –

Passports – Visas – Health documentation – Airline Tickets Airlines Terminal Management

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