

MANAGEMENT PROCESS AND ORGANISATIONAL BEHAVIOUR



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UNIT-II Managerial functions: Planning, Decision Making, Management by Objectives; Organizing, Organizational Design, Organisational Structure, Authority and Responsibility, Power, Decentralization; Staffing; Directing, Leading, Motivating, Communicating; Controlling; Coordinating.

UNIT-III Organizational Behaviour: concepts, determinants, challenges and opportunities of OB; Contributing disciplines to the OB; Organisational culture and climate, Impact of organizational structure on OB; Understanding and managing individual behaviour: Personality; Perception; Values; Attitudes; Learning.

UNIT-IV Understanding and managing group processes: Interpersonal and Group Dynamics; Understanding Self: Transactional Analysis; Applications of Emotional Intelligence in organizations; Conflict Management; Stress Management.