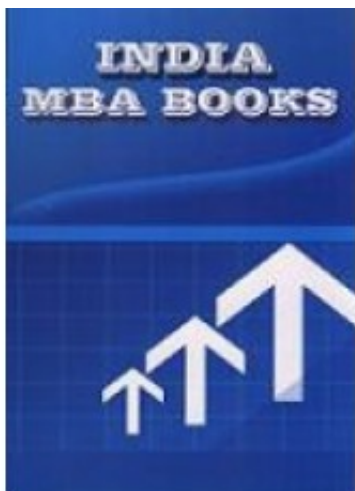


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## **Unit – II**

HRM planning and forecasting - HR Department – Role of HR Managers Recruitment and selection practices – Inducting and placing new hires Selection practices from a global perspectives – Tools of selection – IT in selection.

## **Unit – III**

Employee socialization - Socialization process. New – Employee orientation – Learning the culture of organization– Employee training – Training need analysis – Training design and methods – IT & Training. Employee development – Designs and Methods.

## **Unit – IV**

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