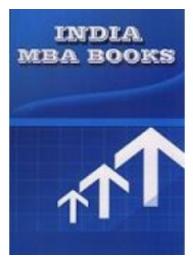
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Module-2: Bibliographic Description and Subject Indexing

Unit-5 Bibliographic description: an overview

Unit-6 Standards for Bibliographic Record Format

Unit-7 Bibliographic description of non-print media

Unit-8 Metadata

Unit-9 Indexing in theory and practice

Module-3: Indexing Languages and Vocabulary Control

Unit-10 Indexing Languages: Types and Characteristics

Unit-11 Vocabulary Control, Tools of Vocabulary Control

Unit-12 Structure and Construction of an IR Thesaurus

Unit-13 Trends in Automatic Indexing

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