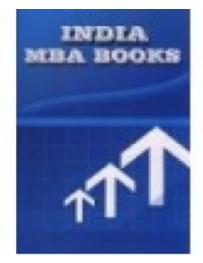
# TOUR ORGANISATIONS & TRAVEL MANAGEMENT



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**UNIT-IV** Functions of a Travel Agency, Understanding Functions of a Travel Agency, Travel Information, Documentation, Planning & Casting Tours, Ticketing Product Promotion and Other Miscellaneous Works, Customer's Service & Use of Foreign Language & its Incentives, Sources of Income, Commission, Service Charges Make up on Tours.

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1961, Berne Convention 1961-66